

I. LIBRARY SERVICES

- A. The library will serve all residents within the taxing district, or any person attending an educational institution within the district. Those living outside the district, but owning property within the taxing district, shall be considered residents. Any person living outside the District may borrow materials from the library only after registering as out-of-district patrons, and paying an annual fee of \$20.00, with the fee to cover a household, whether it is one individual or several, or may borrow items by inter-library loan through their public library. See Library Procedures Manual: Collection of Fines and Fees.
- B. Recognizing that Midvale Community Library is a small library, with a small staff, it will on occasion need to limit services when excessive demands of groups or individuals tend to become too demanding of the librarian's time. Such demands may include those made by students and parents requesting that the librarian do the research and search for materials for assignments, term papers, etc. The librarian should feel free to suggest that students and/or parents arrange a time when they can research the topic, with guidance from the librarian and catalog.
- C. The Board recognizes that no single library can meet all the needs of the community, so the library accepts a responsibility to secure information beyond the local resources by borrowing for patrons with serious interests, materials for which demand does not justify purchase. The library will lend to other libraries materials that are requested for patrons with serious interests, and are not available in their library.
- D. The library will cooperate with, but cannot perform the functions of schools and other institutional libraries.
- E. Library services will be provided during the hours of 1 through 5 p.m., Monday through Saturday. If a substantial number of patrons request a change in hours, the Board will review requests and attempt to provide service during the hours which best meet the needs of the community. The library will be closed on the following holidays: New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving and Christmas. It may be closed on December 24th, at the discretion of the Library Director.
- F. Periodic review will be made of library services to determine whether the needs of the community indicate that some services should be discontinued or others added.
- G. Service will not be denied or abridged because of religious, racial, social, economic or political status.
- H. The library will, upon occasion, and with the help of Trustees and friends, initiate special programs, such as Summer Reading, Story Hour, Family Reading Night, exhibits, etc., to stimulate the use of library materials and interest in the library.
- I. The use of the library or its services may be denied for due cause, such as failure to return books, pay penalties, destruction of library property, disturbance of other patrons, or any other objectionable conduct on library premises. Also see Section XIV: Rules of Conduct for Patrons of the Library

Effective

Reviewed November 13, 2012

Revised